

**ELYSIAN FIELDS ISD**

**Food Service Substitute**

Job Title: Cafeteria Substitute  
Reports To: Cafeteria Manager  
Contact: Michelle King, Asst. Food Service Dir.  
Contact Phone: 903-633-2420  
Fax: 903-633-2498

Salary: \$65.00 per day

**Major Responsibilities and Duties:**

Prepare food according to a planned menu of tested and uniform recipes.  
Serve food according to meal schedules while promoting portion control and proper use of leftovers.  
Follow all safety procedures for use/storage of all tools and supplies.  
Follow all safety procedures while operating tools and equipment  
Keep a clean organized work area.  
Maintain personal appearance and hygiene.  
And other responsibilities and duties as assigned by cafeteria manager.

**Qualifications:**

High School diploma or GED preferred. Applicant must have ability to understand written and verbal food preparation and safety instructions; working knowledge of kitchen equipment and food production procedures; ability to perform basic math.

**Apply:**

Applications available online at [www.efisd.net](http://www.efisd.net) or at Elysian Fields Administration Office. Please e-mail application, resume to michelle.king@efisd.org or fax to 903-633-2498.